



**Bioenergy Association of New Zealand Inc
AGM for the Financial Year 2017/18**

Agenda

24th October 2018, 5.30pm

Pioneer Energy meeting room, Level 5,
15-17 Murphy Street, Wellington

or by internet

<https://register.gotowebinar.com/register/1068772975175962625>

(Attendees by internet must register so that they can be provided an access code. All attendees will be unmuted).

1. **Welcome**
2. **Apologies**
3. **Minutes from the previous AGM**
4. **Chairman's report**
5. **Executive Officer's summary of Bioenergy Association activities**
6. **Financial report**
Executive Officer to present the Financial Report for the year to 31 March 2018

7. Election of officers

Board Nominations – The following nominations have been received.

Other nominations are welcome. Please make your nomination to Brian Cox at brian.cox@bioenergy.org.nz

Board Members (5)*	Grant Smith**	(MitchellSmith Partnership)
	Tony Oosten**	(Fonterra)
	Grant Dunford**	(Negawatt)
	Paul Bennett**	(Scion)
	Sachin Ekbote**	(BecaAMEC)
	Darren Gilchrist**	(Oji Fibre Solutions)
	David McGregor	(Renew Energy)

* In the event of more than 5 nominations the meeting may decide to co-opt additional members

** Sitting Board member

In the previous years the AGM agreed to co-opt additional nominees onto the Board without an election. That will be recommended again to this meeting.

Voting is by secret ballot. Proxy votes are accepted by the Executive Officer and must be sent prior to the meeting.

The position of chair is decided by the Board members at their first meeting.

Interest Group Conveners

Members of Interest Group Committees elect a Group Convener who attends Board meetings and has full speaking rights to represent their Interest Group (but that they are not a Board Member).

The current Conveners are as follows:

- Waste-to-energy/Biogas – Alzbeta Bouskova (BPO)
- Liquid Biofuels and Co-products – Simon Arnold (Blended Fuel Solutions NZ)
- Wood Fuel – Rob Mallinson (Living Energy)
- Domestic Wood Pellet Heating subgroup – Andrew Wilson, (Eenergy)

8. General business

a) Professional Standards and Complaints Committee

The 2015 AGM established a Committee to oversee the association's professional standards and to receive and address any complaints. The committee handles any matters referred to it by video conference and on the papers unless otherwise agreed by the Committee members.

At the 2015 - 2017 AGMs it was delegated to the Board the responsibility of appointing members of the Professional Standards and Complaints Committee after a specific complaint was received. This would ensure that the members of the Committee were appropriate to consider the complaint and have no conflicts of interest.

To date there have been no formal complaints received that have had to be referred to the Professional Standards and Complaints Committee. Complaints received have been addressed or resolved)

The policy and procedure for handling complaints has proven to have some weaknesses which need to be addressed. These are addressed in a revision of the policy previously approved by the 2015 AGM. Code of Conduct matters are considered matters to be addressed by the members at an AGM.

Recommendation

That Policy and Procedure 10 "Bioenergy Association Professional Standards and Complaints Committee" (version dated 18 September 2018) be approved.

b) Membership fees

The current membership levels were set a number of years ago and have not been changed since. Membership fees currently are:

- Gold \$5000 plus GST
- Silver \$2000 plus GST
- Bronze \$520 plus GST

It is proposed that the Bronze membership level be increased to \$600 plus GST.

Recommendation

That the Bronze membership level be increased to \$600 plus GST from 1 April 2019.

c) Other general business

Any member wishing to put any other matters to the AGM should contact the BANZ Executive Officer.

9. Post AGM Strategic Forum

The AGM will be followed by a presentation on the **'the ability of bioenergy and biofuels to reduce GHG emissions in NZ'** by Grant Smith and Brian Cox at 6.30pm by GoToWebinar. (Internet attendees should use the same access code as for the AGM).

The presentation will be followed by a general discussion on the pathways to achieving the 2050 net-zero carbon targets.

The AGM and presentation/discussion will be followed by an informal dinner for those members in Wellington for the AGM.

Attendees wishing to attend the dinner should advise Anne at admin@bioenergy.org.nz prior to the day of the AGM.

Brian Cox
Executive Officer
Bioenergy Association